



Risk Assessment

Location: Notre Dame School, Derriford

Range: Outdoor Club Event

Risk Rating: Likelihood: 1: Very Unlikely 2: Possible 3: Highly Possible 4: Probable 5: Certainly
Severity Rating: 1.: Minor Injury 2.: Significant Injury 3.: Serious Injury 4.: Major Injury 5.: Major Incident/Fatality

HAZARDS	Who is Affected	1 st L/H	1 st S/R	Existing Control Measures	2 nd L/H	2 nd S/R
Slips, Trips and Falls	1. Club members 2. Members of the public 3. Participants 4. Non-members (parents, spouse)	3	3	1. Keeping the range clean and tidy 2. No running on the range 3. Clear briefings / Full understanding of range practice and setup 4. Potential hazards are pointed out and any unnecessary hazards removed from the area 5. Archer to be wearing suitable footwear (i.e. No high heels/sandals/flip flops)	2	1
Erection of the range	1. Club members 2. Non-members (parents, spouse) 3. Participants	3	4	1. Clear briefings / Full understanding of range practice and setup 2. Good manual handling practice 3. Advise on PPE but not supply 4. Full training provided on how to set up and take down range safely	2	1
Failure of club equipment (i.e. stands, training bows, frames, and arrows)	1. Club members 2. Non-members (parents, spouse) 3. Participants	3	4	1. Visual inspection of the equipment before and after shooting 2. Training bows to be checked by competent member of the coaching team 3. Any electrical equipment should be PAT tested and be in dat 4. Equipment officer to check regularly for damage / defects	2	2

Public walking on to the range	1. Club members 2. Members of the public 3. Participants 4. Non-members (parents, spouse)	3	5	1. Warning signs behind the ranges 2. Limited entry points to ranges 3. Good understanding of the dangers to other archers and the public 4. Safety training to club members and instruction on beginners' courses supplied and practiced 5. Field captain to be aware of unwanted visitors/animals	2	3
Impalement of arrows walking to the target and collecting from target	1. Club members 2. Participants 3. Non-members (parents, spouse) 4. Members of the public	3	3	1. Safety training for new beginners 2. Competent archers 3. Trained non-members (parents, spouse) 4. Walking to the side of the targets	2	1
High draws / Inappropriate shooting / Overshoot	1. Club members 2. Participants 3. Non-members (parents, spouse) 4. Members of the public	2	5	1. Safety training for new beginners 2. Competent archers 3. Trained non-members (parents, spouse) 4. Good understanding of the dangers to other archers and the public 5. Sufficient overshoot 6. Raised bank behind targets 7. Netting to perimeter and side of the range (if needed) 8. Warning signs 9. Governing body guidelines	1	2
Arrows bouncing out of the target	1. Club members 2. Participants 3. Non-members (parents, spouse) 4. Members of the public	3	4	1. Safety training for new beginners 2. Competent archers 3. Netting to perimeter and side of the range (if needed) 4. Governing body guidelines	3	1

Facial injuries	1. Club members 2. Participants	3	4	1. Checking of personal equipment every time the bow is setup 2. No dry releasing bows 3. Maintain club training bows and check every time setup 4. Make beginners aware of the safety issues on their course and demonstrate good practice	1	1
Damage to vehicles and vehicle related injury	1. Club members 2. Participants 3. Non-members (parents, spouse) 4. Members of the public	2	4	1. Beware of moving vehicles when in the carpark 2. Be aware of vehicles moving around whilst carrying equipment around from shed 3. Abide by the speed restriction when in school grounds	1	2
Entanglement of clothing and hair	1. Club members 2. Participants	1	2	1. Ensure long hair is tied back 2. No loose clothing to be worn 3. No looped/long earrings	1	1
Carbon arrows – carbon splinters	1. Club members 2. Participants	2	2	1. Include in the training of the beginners 2. Check your personal equipment when drawing arrows and before shooting 3. Draw arrows with a puller instead of bare hands	1	1
Adverse weather	1. Club members 2. Participants 3. Members of the public	3	3	1. Committee will make a decision on weather to cancel a shoot if adverse weather is forecast 2. Field Captain will make a decision on shooting if weather becomes too dangerous to continue during session 3. Advise members that on hot days they need to bring sunscreen and shade.	2	1

Prepared By	Approved by	Date	Next review Date
Scott Way Updated by Mic Richards - 2022	Bowmen of the Tors Committee	12 September 2026	September 2027

Comments from review
Reviewed and accepted by the Bowmen of the Tors Committee on 12 September 2026. The next review is due in September 2027, or sooner following any significant change or incident.